

Schedule 2

ISSUER REGISTRATION STATEMENT  
Sections 97(2), 97(3) and 97(4) of the Securities Act, 2001

FORM RS - 2

Select One:  Annual Registration  Issue of Securities

Dominica Electricity Services Limited

\_\_\_\_\_  
(Exact name of Company as set forth in Certificate of Incorporation)

Place and date of incorporation:

Roseau April 30th 1975

Street and postal address of registered office:

18 Castle Street P. O. Box 1593 Roseau DOMINICA

Company telephone number: ( 767 ) 255 6000

Fax number: ( 767 ) 448 5397

Email address: domlec@domlec.dm

Financial year-end: December 31st 2017  
(month) (day) (year)

Contact person(s): Ellise Darwton  
Corporate Secretary/Legal Officer

Telephone number (if different from above): ( 767 ) 255 6019

Fax number: ( 767 ) 448 5397

Email address: ellise.darwton@domlec.dm

Did the company file all reports required to be filed by Section 98 of the Securities Act, 2001 during the preceding 12 months?

Yes

No

Did the company file all reports required to be filed by the Companies Act during the preceding 12 months?

Yes

No

**1. Description of the Industry in which the Company Operates**

Dominica Electricity Services Limited was incorporated as a public limited liability company in the Commonwealth of Dominica on April 30, 1975. Its main activity is that of electricity generation, transmission and distribution in the Commonwealth of Dominica.

The company operates in a fully liberalised sector under the newly enacted Electricity Supply Act of 2006. Under the Act an Independent Regulatory Commission is vested with broad regulatory oversight over all aspects of the energy sector. The company's operations are regulated by this Commission.

**2. Exchanges on which the Company's Securities are Listed**

<b>Exchange(s)</b>	<b>Securities Type</b>	<b>No. of Shares</b>	<b>Valuation</b>
Eastern Caribbean Securities Exchange	Common Stock	10,417,328	\$4.00/Share

**3. Description of Securities Being Offered (including who is the Issuer and who is the Offeror of the Securities)**

None

**4. Territories in which Securities are Being Offered**

<b>Territory</b>	<b>Effective Date</b>
None	

**5. Description of Share Capital**

a) Authorised

<b>TYPE/CLASS</b>	<b>No. OF SHARES</b>
Common Stock	15,000,000

b) Issued

<b>TYPE/CLASS</b>	<b>No. OF SHARES</b>
Common Stock	10,417,328

c) Outstanding

<b>TYPE/CLASS</b>	<b>No. OF SHARES</b>
Common Stock	10,417,328

**6. EXECUTIVE OFFICERS AND KEY PERSONNEL OF THE COMPANY**

Position:

General Manager

Name: Bertilia McKenzie \_\_\_\_\_ Age: \_\_\_\_\_

Mailing Address: P.O. Box 514, Roseau Commonwealth of Dominica  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No.: (767) 255-6021 \_\_\_\_\_

List jobs held during past five years (including names of employers and dates of employment).  
Give brief description of current responsibilities.

EMPLOYER  Dominica Electricity Services Limited
POSITION  • Human Resources and Administration Manager 2002 – July 2014

Education (degrees or other academic qualifications, schools attended, and dates):

• Brooklyn College of the City University of New York, Brooklyn, N.Y., June 1988 Bachelor of Arts (Hons.) Major: Economics Minor: Psychology
• University of the West Indies, 1998 MBA Distinction Major: Operations

Also a Director of the company  Yes  No

If retained on a part time basis, indicate amount of time to be spent dealing with company matters:

\_\_\_\_\_  
*Use additional sheets if necessary.*

**7. DIRECTORS OF THE COMPANY**

Information concerning non-Executive Directors:

Name: David Keith McGregor Position: Chairman

Age: \_\_\_\_\_

Mailing Address: C /o Emera Caribbean Incorporated Chelsea House Chelsea Road

St. Michael Barbados

Telephone No.: (246) 626-5014

List jobs held during the past five years (including names of employers and dates of employment). Give brief description of current responsibilities.

2006-2010 Station Manager- ACTO Power, Windsor Ontario-600MW Power Station Responsible for all aspects of management & OPS
2010-2013 Senior Director/General Manager- Technical & Construction Services Nova Scotia Power-Halifax- Responsible for all aspects of generation and construction engineering (500M\$)
2013- VP Asset Management, Emera- Asset management for all Emera Caribbean Assets.

Education (degrees or other academic qualifications, schools attended, and dates):

Bsc (Hons.) Electrical & Electronic Engineering University of Edinburgh (1989) Member -Institution of Engineering & Technology (UK)
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*Use additional sheets if necessary*

**8. SUBSTANTIAL SHAREHOLDERS**

- (a) Principal owners of the company (those who beneficially own more than 5% of the common and preferred shares presently outstanding whether directly or indirectly) starting with the largest common shareholder. Indicate by endnote any transaction where the consideration was not cash. State the nature of any such consideration.

**SECURITIES NOW HELD:**

<b>Name: Address:</b>	<b>Class of Shares:</b>	<b>No. of Shares:</b>	<b>% of Total</b>
Dominica Power Holdings Ltd	Ordinary	5,407,394	52%
Dominica Social Security	Ordinary	2,083,467	20%

- (b) Include all common shares issuable upon conversion of convertible securities and show conversion rate per share as if conversion has occurred.

**UPON CONVERSION:**

<b>Name: Address:</b>	<b>Class of Shares:</b>	<b>Conversion Rate:</b>	<b>No. of Shares upon Conversion</b>	<b>% of Total*</b>
Not Applicable				

\* Current holding of shares if conversion option were exercised.

**9. Name and Address of Parent**

<b>Name:</b>	<b>Address:</b>	<b>Country of Incorporation:</b>	<b>Countries of Registration (where applicable)</b>	<b>Name of the Exchange(s) on which the company's securities are listed:</b>
Emera (Caribbean) Incorporated	Chelsea House Chelsea Road	Barbados	N/A	
Emera Incorporated	1223 Lower Water Street P.O.	Canada	N/A	Toronto Stock Exchange

**10. Name(s) and Address(es) of Subsidiary(ies)**

<b>Name:</b>	<b>Address:</b>	<b>Percentage Ownership:</b>	<b>Name of the Exchange(s) on which the company's securities are listed:</b>
None			

**11. Name(s) and Address(es) of Affiliate(s)**

<b>Name:</b>	<b>Address:</b>	<b>Name of the Exchange(s) on which the company's securities are listed:</b>
The Barbados Light & Power Company Ltd	P.O. Box 142 Garrison Hill St. Michael Barbados	Barbados Stock Exchange



**BIOGRAPHICAL DATA FORMS**

**DIRECTORS OF THE COMPANY**

Name: Archibald Collins Position: President and Chief Executive Officer, G

Age: \_\_\_\_\_

Mailing Address: P. O. Box F-40888  
Freeport, Grand Bahama  
Bahamas

Telephone No.:

List jobs held during past five years (include names of employers and dates of employment).

December 2016 to present – President and CEO, Grand Bahama Power Company  
October 2016 to present – Chief Operating Officer, Emera Caribbean Inc.  
May 2015 to October 2016 -- Executive Vice President Commercial, Emera Energy Services  
September 2010 to May 2015 – Vice President Operations, Emera Energy Services

Give brief description of **current** responsibilities

As President and CEO of Grand Bahama Power Company (GBPC), Archie is responsible for the overall operation of the business and supporting the leadership team in positioning the utility to provide the Island with solutions for a sustainable energy future.

In his role as Chief Operating Officer at Emera Caribbean Inc. (ECI), Archie also works alongside the leadership teams at ECI affiliates Barbados Light & Power Company (BLPC) and Dominica Electricity Services (DOMLEC) to support continuous operational improvements, develop strategy, and strengthen collaboration and consistency across the region.

Education (degrees or other academic qualifications, schools attended, and dates):

***St. Francis Xavier University, Antigonish, Nova Scotia, Canada and Dalhousie University (DalTech), Halifax, Nova Scotia, Canada - 1990 Chemical Engineering***

*Use additional sheets if necessary.*

APPENDIX 1(a) – BIOGRAPHICAL DATA FORMS

EXECUTIVE OFFICERS AND OTHER KEY PERSONNEL OF THE COMPANY

Name: Dave Winston Stamp Position: Generation Manager

Mailing Address: c/o Dominica Electricity Services Ltd. 18 Castle Street, PO Box 1593, Roseau, Commonwealth of Domi

Telephone No.: (767) 235- 9965 – mobile(767) 255-6117 - Office

List jobs held during past five years (including names of employers and dates of employment).  
Give brief description of **current** responsibilities.

Distributed Generation Marketing Services Jamaica Limited (DGMS JAL) - 2009 - 2011  
Mechanical Construction/Plant Manager – Caribbean Green Energy/Palmyra Resorts Tri-Generation Plant

Technical Manager/Consultant – 800kW, 2000PPH Co-Generation Power Plant @ a Kingston Feed Manufacturing Facility

Dominica Electricity Services Limited (DOMLEC) – November 2011 – present

Generation Manager

- Reporting to the General Manager
- Responsible for:
  - o Management of 27 MW of generating assets including:
    - ☒ 6MW of hydro power plants
    - ☒ 1MW of diesel power plants
  - ☒ Supporting personnel, property and auxiliary equipment and facilities
  - o Project Leader for DOMLEC’s technical integration of the Government of the Commonwealth of Dominica (GOCD) geothermal electrical power generation initiative

Education (degrees or other academic qualifications, schools attended, and dates):

Bachelor of Science (Hons.)– Mechanical Engineering, UWI (1985)

Also a Director of the company  Yes  No

If retained on a part time basis, indicate amount of time to be spent dealing with company matters:


*Use additional sheets if necessary.*

**SIGNATURES**

A Director, the Chief Executive and Corporate Secretary shall sign this Registration Statement on behalf of the company. By so doing each certifies that he has made diligent efforts to verify the material accuracy and completeness of the information herein contained.

Name of Chief Executive Officer:

**Bertilia McKenzie**

  
Signature

May 4, 2018  
Date


Name of Director:

**Adler Hamlet**

  
Signature

May 4<sup>th</sup> 2018  
Date

Name of Corporate Secretary: **ELISE DARWTON**

  
Signature

May 4<sup>th</sup> 2018  
Date